



## Technical Review Committee Submittal Form District Framework Plan

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Utah County Parcel No(s): \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

Property Owner or Authorized Representative Contact Information: (By indicating an authorized representative, all communication from the City regarding the project will be directed to your authorized representative.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

My application meets the requirements of the \_\_\_\_\_ zone.

**Submit the following to Lisa Halversen, Public Works Dept, 275 East 200 North.**

1. **One paper** submittal including plans (sized 11” x 17”)
2. **Electronic** submittal on a flash drive (where conflicts between paper and electronic submittals exist, electronic submittals will override paper submittals)
3. **Planning and Zoning Division Review Fee**     \$500.00
4. **Preparer/Engineer/Surveyor/Consultant/Designer Affirmation Statement** – Required from each individual who prepares a submittal document.
5. **Engineering Division Review Fees** – **Development review and inspection fees are billed per hour during the course of the project review and construction** (see [Resolution No. 2018-05-18R](#)). These fees include time for city personnel as well as 3<sup>rd</sup> party consultants and all other applicable fees which are billed as they occur.

**As the Applicant, I understand that I am responsible to submit a complete application including all required documents that meet city code. I acknowledge that this application will not be accepted or reviewed until deemed complete by the City. I also accept responsibility for all fees and costs associated with my development as detailed above. I authorize American Fork City personnel to enter the property for the purposes of evaluating this application.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The following table summarizes the items required for each application type to be deemed a complete application. **By acknowledging and initialing the following items, Applicant certifies that the application is complete and meets American Fork City requirements.**

Item for Completion (Section 17.4.608.4.02)	Applicant Acknowledgement (Initial)	Staff Verification (Initial by City Staff)
Exhibit 1 – Legal Description		
Exhibit 2 – Boundary Survey		
Exhibit 3 – Development Area Plan		
Exhibit 4 – Boundary Map		
Exhibit 5 – Constraints Map		
Exhibit 6 – District Framework Plan		
Exhibit 7 – Transportation Network Plan		
Exhibit 8 – Thoroughfare Naming Plan		
Exhibit 9 – Bicycle Network Plan		
Exhibit 10 – Traffic Study		
Exhibit 11 – Civic District Plan		
Exhibit 12 – Thoroughfare Assemblies		
Exhibit 13 – Intersection Assemblies		
Exhibit 14 – Phasing Plan		
Exhibit 15 – Detailed Architectural Standards		
Exhibit 16 – Special Requirements (as applicable)		

**Additional Resources:**

American Fork City Code [https://library.municode.com/ut/american\\_fork/codes/code\\_of\\_ordinances](https://library.municode.com/ut/american_fork/codes/code_of_ordinances)

Development Review Process <https://afcity.org/964/Development-Review-Process>

Engineering Division Page (General Plans, Standards, etc.) <https://afcity.org/719/Engineering-Services>

Planning Department Page <https://afcity.org/276/Planning-Department>

Affirmation Statement

I, the undersigned, hereby certify that I have read the American Fork City Code of Ordinances, Standards and Specifications requirements. I also certify the submittals prepared by me meet current code requirements.

COMPLETED BY: \_\_\_\_\_

PE #: \_\_\_\_\_ (if applicable)

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

DOCUMENTS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION:

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